Role Description

# Trowel Occupations Apprentice

**Purpose**: To support construction work at St Swithun’s Church, Worcester, within a supported learning environment

To develop skills and knowledge in trowel occupations and gain an NVQ Level 2 Diploma

**Responsible to**: Site Foreman

Length of Contract: 10 September 2018- 11 September 2019

Remuneration: £14,695 per annum (£282.60/week), plus benefits

Task description

St Swithun’s Church in Worcester has a significant repair and conservation need and has recently secured £2 million of investment to undertake a programme of major repair, conservation and adaptation. A significant repair and conservation need is work to original 18th Century wooden fixtures, fittings, roof and ceiling spaces.

The Trowel Occupations Apprentice will receive practical training in trowel occupations and will provide support to the main building contractor with masonry repairs and brick work, principally at this historic Grade I listed church.

The apprentice will be employed by The Churches Conservation Trust (CCT) and seconded to the appointed building contractor, who will provide daily site management. Training will be provided by Heart of Worcester College.

Key tasks

1. **Develop Practical Skills and Knowledge**

As directed by the site supervisor, the apprentice will undertake a work programme to develop practical skills and knowledge of trowel occupations. This includes:

* Raking out and repointing masonry joints
* Masonry repairs at high and low level
* Replacing defective mortar
* Working with lime and cementitious mortars
* Removal and rebuilding of brick courses, including handmade bricks
* Internal repointing, including re-bedding flagstones.
1. **Undertake a Development Programme**

The apprentice will:

* undertake a development programme leading to a Level 2, Intermediary National Vocational Qualification
* actively participate in their own development plan which will be agreed with the line manager and the assessor from the training provider (Heart of Worcester College)

Person Specification

The successful candidate must be over 16 years of age, with no prior level 4 qualifications or above, working a minimum of 30 contracted hours per week in an appropriate occupational role. S/he will also demonstrate:

|  |  |  |
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| **Requirements** | **Essential** | **Desirable** |
| **Education and Experience** |
| 1. English Language GCSE Grade E or Level 1 or above
 | **X** |  |
| 1. Maths GCSE Grade E or Level 1 or above
 | **X** |  |
| 1. Currently unemployed or economically inactive
 | **X** |  |
| **Knowledge, Skills & Abilities** |
| 1. Able to attend and undertake the studying and course requirements essential to completing the NVQ.
 | **X** |  |
| 1. Able to communicate both written and orally, good attention to detail and to present information clearly and concisely
 | **X** |  |
| 1. Able and willing to follow new instruction and learn new tasks
 | **X** |  |
| 1. Able to work flexibly as part of a team
 | **X** |  |
| 1. Willing to learn and to take responsibility for their own development
 | **X** |  |
| 1. Willing to organise own workload
 | **X** |  |
| 1. Able to attend work at the required times.
 | **X** |  |
| 1. Committed to completing the apprenticeship
 | **X** |  |

**Special requirements of the post**

Eligibility to the apprentice scheme is open to Worcestershire residents or students attending Heart of Worcester Construction College.