Churches Conservation Trust

IDMISTON. ALL SAINTS’

MARCH 2021 CHURCH PLAN

Part A - Current Report

Part B - Survey

Results of our open survey conducted in Summer and Autumn 2020, canvassing all community contacts for their reaction to Part A. The survey remains open and available at this location. Please feel free to repeat your survey response or complete the survey for the first time.

Part C - Community Recommendations

Minutes of any community meetings held to discuss the information available in other parts of the Church Plan.

Part D - Action Plan

Details of any actions agreed through Community Recommendations, assigned to community participants, Churches Conservation Trust staff, or to the Churches Conservation Trust Local Community Officer specifically.

Part A - Current Report

Church Introduction & Statement of Significance

All Saints Church in Idmiston, Wiltshire, England, was built in the 12th century. It is recorded in the National Heritage List for England as a designated Grade I listed building. It was declared redundant on 1 April 1977, and was vested in the Trust on 29 September 1978.

The church was built of flint with interspersed limestone in the 12th and 13th centuries. It has a west tower with north and south asiles and a nave. The chancel has a north porch.

The church was heavily restored, including the rebuilding of the upper section of the tower, by John Loughborough Pearson and Ewan Christian in 1865 to 1867. It includes a collection of mediaeval carvings, in the form of elegant corbel-heads, roof bosses, and externally in the form of fearsome gargoyles. The medieval octagonal font is made of Purbeck Marble. The tombs and memorials include those to the family of John Bowle who was the vicar of Idmiston in the 18th century and is known today primarily for his ground-breaking, annotated edition of Cervantes's *Don Quixote*.

After attendance at the church dwindled, it closed and was declared redundant. It was taken into care by the Redundant Churches Fund (now the Churches Conservation Trust) in 1978.

Current use (bookings) & voluntary activity

This church, situated right in the heart of the village, has a strong Volunteer Friends group (which fluctuates with around 10 core members) and good informal community support, built in earnest over past 5 years. Led by a dynamic and energetic Volunteer Team Leader, the team (most of whom are within easy walking distance of the church) open and close the church daily, as well as organising regular fundraising events and services

The Rector of the Bourne Valley Benefice is very supportive of the CCT. Over recdnt years there has been a Carol Service at Christmas, and on Good Friday.

Unfortunately, there are only a few small local businesses in the area. The other organisations in the area are public funded.

A new style CCT walk around guidebook, researched and written by volunteers, was printed in 2017.

The non-vested churchyard is cared for by the PCC.

To summarise, voluntary activity undertaken by the community includes

- Regular locking and unlocking. The church is opened and locked every day of the year via a rota of local volunteers.
- Regular calendar of services, concerts, exhibitions and community events, although this takes a lot of work by the volunteer group to sustain.
- Income from these community events is often supplemented by sale of merchandise and refreshments, raising additional money for the CCT.
- Regular volunteer led cleaning days
- Remittance of wall safe and service funds
- Planning and delivery of all bookings including services.
- Ad hoc reporting of building change, including monitoring and responding to the roof alarm.
- CCTs Heritage Learning Officer is currently working with the local school, building on a relationship built by the local volunteers.

Collection Review

Open Churches Policy status:	Partnership 3
Local Community Officer:	Ed McGregor
Current project:	None
Cleaning schedule:	Before events and services and occasional cleaning days led by volunteers in accordance with CCT guidelines
Welcome table:	Present. Walkaround guide; maintains stock of current
Keyholder role:	Fulfilled. Multiple Keyholders
Key representative role:	Fulfilled (remittances, CCT liaison, volunteer
Area volunteer role:	None
Fundraising roles:	None formal
Stewardship roles:	No stewards although tours available if requested
Research, interp & talks role:	None formal
Accessibility details:	Provided via website
CCT silver plaque:	Installed, poor condition
CCT information board:	Not installed. Scheduled to receive one.
Oak post:	Not installed,
CCT freestanding board:	Provided.
Wall safe poster:	Installed, current
CCT A board:	Provided
Gift Aid envelopes:	Provided
Visitor book:	Provided
Building services:	Electric lighting, electric sockets,
Parking:	None formal. 3 /4 spaces on road.
Organ:	Yes. One manual Victorian organ in playable condition.
Churchyard:	Not owned by CCT. Maintained by PCC.
Ringable bells:	No. Bells reported as not ring-able.
Pews:	Yes.
Fire rated capacity:	100

Seating capacity:	Not determined
Site plan:	Available
Roof alarm:	Installed. Managed by E-bound
CCTV:	None
Individual item security measures:	None
Nearby attractions:	Salisbury.
Public transport:	The nearest railway station with public transport links is Salisbury. The No 66 bus runs from Salisbury and stops outside the church Monday – Saturday
Social media presence:	None.
Images on CCT website:	One of three
Regular feature parish news:	Yes. Via volunteers
Services per year:	Usually 2
CofE support for services:	Yes
Christmas memory tree:	Tried in 2018 unsuccessfully.
Tea Party:	No
Historic Church Tour:	Yes in 2019.
Heritage Open Days:	No
Ride & Stride:	No
Champing:	No. For further information, please see Champing introduction and typical church income at appendix 4.
Retail:	Yes, volunteer led at events. No CCT retail.
Risk assessment general:	Current
Risk assessment fire:	Current
COSHH listing:	Current
Portable appliance listing:	Current
Security Audit:	2015
Learning and Participation events	Yes. The HLO has a relationship with the local school and the volunteers also organise their own learning events.
Explorer tags	No.

Conservation reports

Annualised maintenance costs (Exclusive of VAT): Annualised maintenance costs express the total costs of church maintenance divided by 25 years. Every cost which relates to maintenance is included except the twice-yearly maintenance visit. Any anticipated repairs are also excluded. A list of typical maintenance tasks for any historic church, forecast over the period, is available to view at appendix 2.	£3,221.62
Routine maintenance costs (Per annum and exclusive of VAT): Total cost of two maintenance visits per year exclusive of any additional maintenance items included above. A list of the maintenance tasks included in the twice-annual maintenance visits is available to view at appendix 3.	£657.60
Other maintenance costs total (Exclusive of VAT): Additional maintenance needs discovered during twice-yearly maintenance visits, costed and listed individually below.	£625.00
-Clear internal spire structure	£350.00
-Minor glazing repairs	£75.00
-Repairs to gate	£200.00
Total short term repairs: Small scale items of limited cost which could be fulfilled with minimal fundraising.	£1,500.00
- Clear moss and repair tiles	£1,500.00
Total medium term repairs: More expensive needs such as roof repairs and tower repairs which may require more involved fundraising and grant applications.	£15,000.00
- Window repairs	£2,650.00
- Masonry window repairs and ferramenta	£7,500.00
- Conservators repairs and reports on decorative items	£4,850.00

Total long term repairs: Items which are known to require works in the longer term but which are not essential in the near future.	£28,050.00
- Nave aisle porch repairs	£25,000.00
Conservator repairs and recording of John Andrews and Giles Rowbach monuments	£3,050.00
Total desirable repairs: Repairs which are not essential to the conservation health of the church but which might improve aesthetics or usability of the building.	£0
All cost figures are estimates, exclusive of VAT and professional fees. VAT is charged at 20% of the total costs and can sometimes be recovered. Professional fees vary, but are either charged at an hourly rate or as a percentage of the total project cost. These are usually charged only on larger or more complex projects.	

Income, Expenditure & Balances

Income. 2019/20

	2015/16	2016/17	2017/18	2018/19	2019/20
Wallsafe income	*358*	*722*	*241*	*415*	162
Total income	2,205	1,183	1,472	1,923	5,049

Visitors

	2015/16	2016/17	2017/18	2018/19	2019/20
Numbers of visitors	4,983	1,908	5,982	4,438	5,281
Wallsafe income per visitor (£)	0.07	0.38	0.04	0.09	0.03

Expenditure

Total expenditure since vesting: £92,373

	2015/16	2016/17	2017/18	2018/19	2019/20
Maintenance	2,233	1,654	4,622	1,789	5,996
Conservation	2,233	360	-	-	177
Electricity	103	85	102	85	91

Balances

The restricted balance is the amount of money which has been covenanted or restricted for expenditure at the church. Any expenditure needs to match the terms of the covenant under which the money was donated, for example, a term expressing that a donation is intended for roof repairs only.

Restricted Balance Report Jul ‘19	£143358
Income less expenditure ‘19/’20	-£1,215
Income less ann. maint.’19/’20:	£1827.38

Local Community Officer's Summary

This medieval church, crammed with interesting features is situated right in the heart of the village has a strong informal Volunteer Friends group (which fluctuates with around 10 core members) and good informal community support, built in earnest over the past 5 years through the hard work and diplomacy of an energetic Volunteer Team Leader.

This group of volunteers, the majority of whom live within easy walking distance of the church, have organised a rota of opening and closing the church which enables public access to the church every day of the year.

The volunteers draw on the skills and expertise of their members.to run a regular calendar of community events including art and history exhibitions, and recently hosting "This is my Theatre", although this takes a lot of work to sustain and it is presently difficult to see where further support would come from in the immediate community. Any seeking of further support from outside the current volunteer team should be carried out only in close coordination with the existing friends as there is a danger of damaging relationships if done otherwise. CCT should seek to retain the Volunteer Teams "ownership" of the church.

Recent conservation works to the church, including the repair of the wooden shingled tower, have been fully funded by the volunteer teams' efforts. There have been issues with this repair as some of the shingles have already been damaged by birds.

There are ongoing issues with the roof alarm, which gives frequent "false alarms", disturbing the neighbours and causing inconvenience to the volunteers. This should be sought to be fixed as a urgent priority.

There is an opportunity to provide better external signage to encourage visitors into the church. The church is due to receive a CCT noticeboard, which would fulfil this in part.

Scheduled guided tours through or improved interpretation (A new style walk around guidebook produced and printed in 2017) volunteers could increase donation per visitor head.

There are fixed pews, little on street parking and no toilets in the building or public toilets nearby, which restrict commercial opportunities / commercial uses of the building.

New ideas for use and potential supporters might emerge from the church planning process, but any community consultation should only be attempted in strict coordination with the Friends group so as not to disturb this currently positive relationship.

Part B - September 2020 Survey

Summary of consultation responses received by end August 2020

Following distribution of fifteen questions through our standard church plan questionnaire in summer 2020 to existing Churches Conservation Trust correspondents, (together with an invitation for correspondents to share the survey and associated Church Plan Part A), ***two responses*** *were received for* ***Idmiston, All Saints'*** *by the deadline of* ***August 30th****.*

The responses were received from a respondents writing in a **personal** capacity, who confirmed that their responses related to **All Saints', Idmiston.**
In addressing the question of *a perfect outcome for our work together at the church* the respondents indicated **1) This is a pipe dream. However, for the church to become viable heating a kitchen and loo are needed. There is a village hall half a mile down the road. Also, with new housing developments there will be another new village hall in Allington. I cannot see the Idmiston Parish Council (not the church PCC) supporting All Saints to become a competitor. Also, who would run something like that?**
2) To continue to maintain this beautiful church and ensure that the outstanding maintenance tasks are completed on time and as planned by CCT. If we are able to fully re-open the church post Covid 19, hopefully the volunteer team will once again be able to resume a programme of fund raising events to support the church.

In writing about challenges anticipated in respect of repair liabilities and running costs, the respondent indicates **1) Money and harnessing enthusiasm within the community. 2) It will be essential to try to ensure that the current level of local volunteer support is maintained and to put in place some 'succession planning' to replace those volunteers who move away or retire for age /health reasons.**

Thinking about local life away from the church, in relation to other community projects or activities which might combine with our work to protect the church for the future, the respondent indicated **1) It is quite difficult to hold non -church events at All Saints Idmiston due to the total lack of toilet and hand washing facilities. In addition, car parking is very limited. 2) This is difficult to answer. All the Bourne Valley churches are struggling. The current pandemic has bought everything to a grinding halt so there are no village activities happening at all.**

Considering if increased use of the church might benefit the community, or if increased use might benefit the church itself, the respondent indicated **1) Yes, definitely and such usage could provide some useful income. But, we would be competing with a village hall less than one mile away (with car parking and toilets etc) 2) Cultural activities, i.e. plays and concerts that would not be in competition with the village halls. Visits from people on church tours.**

In relation to identifying conservation priorities for the church, the respondent provided **1) Keeping the church weather proof and free of infestation from woodworm and other nasties.2) The bird-proofing the spire.The roof and gutters**

Regarding priorities, opportunities or ideas for fundraising the respondent noted **1) To continue with our programme of successful exhibitions. 2) Cultural events.** In respect of means for initiating fundraising activity, the respondent gave **1) Nothing really feasible until post Covid 2) Finding people who have contacts in the business and cultural world. Good or bad there is the cathedral 5 miles away...!!.** The respondent also indicated that they would be available to, and have previously been involved in fundraising activity.

In seeking respondents' participation in a future group discussion regarding church planning the respondent indicated **they'd be happy to meet via phone or video conference.**

In answering our final, open question about any additional church matters not covered in other areas of the survey, the respondent indicated **1) Good support from 'head office' is vital regarding fund raising.**

In addition to responses fielded through the questionnaire, a further **[no response]** respondents wrote back to their Local Community Officer, expressing the following perspectives:

Nil

Part C - Community Recommendations

Community Meeting 1: 11th Feb 2021.

Attending: Ed McGregor (Local Community Officer) et al.

A queries how the church is performing in relation to other churches in the area. EM explains that All Saints was outperforming most of the other CCT churches in Wiltshire in terms of income, number of events and community engagement and thanks the volunteer team for this.

A notes that in his relative new coming to the community he has been given the impression of strong community support and involvement with the church. He notes that all expectations from the CCT for further support from the community should be kept reasonable and that the volunteer group have demonstrated success in organising a small amount of very well organised and successful events, which is something they intend to keep doing.

B notes that the volunteer group is currently operating at its maximum capacity in terms of fundraising and event organisation and the request for more would be draining. EM notes that this is not the intention of the Church Plans

A notes that there will be a lot of conflicting interests within the local community if events are attempted at All Saints in 2021 as individuals will be adjusting to post lockdown society and have numerous personal commitments.

C also notes that there is also a general feeling of charity fundraising fatigue around fundraising, which might hinder any further efforts.

A suggests focussing solely on a Christmas carol service to bring the community back together

C notes that speculating on what events can / can't be held in 2021 is futile due to the changing lockdown conditions.

B notes that one local volunteer would like to organise an art exhibition perhaps this year but they would require a lot more guidance on Covid 19 safety from the CCT. There is a wedding booked in June which is hoped to proceed in some format, whatever is allowed.

EM assured the group that the CCT has rigorous Covid-19 event guidance in place, which could assist any decision making in the community around what type of events to hold in 2021.

A notes that All Saints might be a very long way from getting heating. He also expresses an interest in champing and is not averse to considering it at All Saints.

B notes that there is a wide variety in the type and commitment levels of the volunteers at the church. She has canvassed all the supporters and has identified that the approach of doing a few events but doing them well is the general consensus. The volunteer group is a good social network within the village too and has built partnerships with the school, the vicar the PCC etc.

Visitors get great satisfaction from the church simply being open.

EM recognises the groups contributions to the improvements to the church over the past few years and thanks them on behalf of the CCT.

Part D - Action Plan

Community Actions

Short term actions (to end June 2021)

- Review CCT Cleaning Churches standard and report
- Investigate the possibility of running a cake sale / fundraising gathering in churchyard in the Autumn of 2020.

Medium term actions (to end March 2022)

- Consider the suitability of the site for Champing
- Begin preliminary investigations options for installing toilet and kitchen facilities, as noted in Part B.
- Consider succession planning for the volunteer team, as noted in Part B.
- Consider holding a carol service in 2021, should Covid 19 regulations allow it.

Long term actions (to end March 2024)

Actions complete (to end March 2021)

- Agree dates for face-to-face or digital meeting to review interim church plan (September 2020 edition)

Local Community Officer Actions

Short term actions (to end June 2021)

- Complete community audit to identify additional survey respondents and participants in face-to-face or digital meetings by end November 2020
- Repeat survey for additional respondents by end January 2021
- Resolve roof alarm issues (multiple false alarms and unfit for purpose calling system)
- Encourage EO and CPM with installation of wooden noticeboard.
- Review church web page to ensure clear directions available for all visitors
- Share CCT Cleaning Churches standard and report
- Continue to encourage volunteers to consider leading scheduled guided tours of the church
- Consider succession planning with and for the volunteer team, as noted by respondents in Part B.
- Send Covid 19 event guidance and link to the champing website to those who attended meeting documented in Part C.

Medium term actions (to end June 2022)

- Consider adding video directions to the church for prospective visitors' information
- Consider the suitability of the site for Champing
- Consider producing an online audio guide for the church to complement the recently printed walk around guide.

Long term actions (to end March 2024)

Actions complete (to end March 2021)

- Distribution Part A reports for each church to all existing correspondents, together with survey
- Receive, anonymise and collate survey responses and add to Church Plan Part B
- Resolve initial findings, conclusions and recommendations based on Part A & B, expressed as short, medium and long-term actions

- Publish Part A, B & D as Interim Church Plan to colleagues by end September 2020
- Undertake staff consultation against Interim Church Plan by end November 2020
- By end November 2020 review colleagues' feedback regarding updates to church plan part A, to include
    - Conservation interpretations
    - Presentation improvements
    - Champing data
- Agree dates for face-to-face or digital community meetings by end January 2021
- Resolve updated findings, conclusions and recommendations based on Part A, B & C expressed as short, medium and long-term actions for each site (Part D)
- Publish Church Plan Version '2021-22'

CCT Actions Other

Short term actions (to end June 2021)

- Provide interpretation of maintenance and repair plans to further explain anticipated costs described in part A above.

Medium term actions (to end June 2022)

Long term actions (to end March 2024)

Actions complete (to end March 2021)

Appendix 1: Summer 2020 Questionnaire

1. This is the first of fourteen questions in the survey - thank you in advance for working through each one. First of all, we need to know if you're completing the survey on behalf of an organisation or writing in a personal capacity (If you're writing on behalf of an organisation, please use the text box to let us know which one. Thank you!)

2. Which church are you writing about? (Don't worry, you can complete additional questionnaires for other sites if you like!) Please state the location and dedication, as in 'Sapperton, St. Kenelm's'. Thank you.

3. People are involved with our sites in so many different ways. In your own words, please describe your relationship with the church building.

4. Some people are actively involved at the churches we look after together. If you're part of this group, tell us about your involvement. Cleaning, attending services and fundraising are just a few of the most frequent activities we share, but we'd appreciate as much detail as you might be happy to provide.

5. In your own words, and having reviewed 'Part A' of our church plan (sent to you by email with the invitation to this questionnaire), please describe a perfect outcome for our work together at the church. What would you like to see happen in terms of community involvement and other use of the building?

6. Bearing in mind the repair liabilities and running costs described in the report you've read, what challenges do you anticipate for a sustainable future at your church?

7. Thinking about local life away from the church, which other community projects or activities are you aware of that could combine with our work to protect the church for the future?

8. Here are two questions together... Could increased use of the church benefit the community? How would this increased use benefit the church itself?

9. What do you think are the most important conservation priorities at your church? For each or all of these priorities, please also let us know about any ideas you have for

addressing them.

10. Income and expenditure for the church is detailed in 'Part A' of the report we sent you. Addressing conservation priorities will entail finding new ways to raise funds. Tell us about any ideas or opportunities you have identified for raising additional income at the church.

11. What do you think might be the best ways to get started with any fundraising activities you have suggested?

12. If you don't already, would you be interested and available to take part in future fundraising activity?

13. Almost done! We'd like to invite you to join us in a group discussion about the church later this year, either in person or through 'phone / video conference. Would you be willing to join the discussion?

14. Last question! Is there anything else you'd like to share about your interest in the church which we haven't asked you already? Otherwise, thank you again so much for reflecting on the future of the church through your answers.

Appendix 2: Typical Maintenance Tasks Forecast - 25 Years (Not Including Twice-Annual Maintenance Visits)

Item	Method & Purpose	Cycle/Yrs	Estimated Cost per visit (present day levels)	Cumulative Estimated Total Cost After 25 Years (2020 values)
Drains, rodding	Below-ground drains can be blocked by debris which stops the rain water dispersing properly and potentially leading to water backing up and overflowing. To prevent this they require rodding and cleaning even ten years.	1	£ 39.00	£ 975.00
Soakaways, inspection and clearance of silt build-up	Soakaways consist of a large pit filled with gravel of varying sizes which act as a filter to allow rainwater to slowly seep into the surrounding ground. Over time material carried into the soakaway in the rain water fills in the gaps and slows the rate of dispersal which can lead to water backing up and potentially damaging or even flooding the church	10	£ 600.00	£ 1,500.00

Mansafe hatchway system	Man safe systems are steel cables or anchor points which are fixed to the roofs of churches to allow people to safely access and work on the roof. As these systems are used for safety it is a legal requirement that they are tested every year for loose fittings or damaged cables.	1	£ 360.00	£ 9,000.00
Lightning conductor testing	Lightning conductors are required to be checked every three years to make sure that they are still performing correctly and will be able to disperse a lightning strike effectively. Metal thefts have often targeted lightning conductors and they may need replacing.	3	£ 480.00	£ 4,000.00
Organ maintenance	Organs are complex machines built using numerous natural materials which can be damaged by moisture, heat and animal attack. It is recommended that organs are checked every year to carry out minor repairs and to be re-tuned as required. Regular servicing can also reduce the likelihood of large unexpected repair bills.	1	£ 140.00	£ 3,500.00

Fire extinguisher inspection	Fire extinguishers servicing checks that the fire extinguishers are functional and maintaining adequate pressure for use in an emergency. Note the CCT only provides fire extinguisher in churches which are either stewarded, used for Champing™ or have significant timber items.	1	£ 166.00	£ 4,150.00
Electrical periodic inspection testing	Electrical tests ensure that the electrical system of the church is both safe and fully functioning. The test will check all elements of the system and highlight any concerns.	5	£ 350.00	£ 1,750.00
Replacement of electrical fittings	As items are highlighted as faulty through periodic testing and maintenance visits they will need to be replaced.	15	£ 1,500.00	£ 2,500.00
Replacement of lamps	General wear and tear - Bulbs require regular replacement. Note LED bulbs will be used where possible	2	£ 250.00	£ 3,125.00
Heating installation, servicing	Annual servicing of the heating system to ensure the efficiency and safe working order of the boiler etc.	1	£ 384.00	£ 9,600.00

Roof alarm, servicing	Roof alarms require annual servicing to check that the system is in good working order and to replace minor parts such as the batteries in sensors.	1	£ 316.80	£ 7,920.00
Rainwater goods, redecoration	All external rainwater Goods (RWG) require redecoration as they are in exposed locations and are exposed to significant amounts of water. The redecoration significantly extends the lifespan of the RWGs and ensures that they are working correctly and are securely fixed in position.	7	£ 1,560.00	£ 5,571.43
Internal & external ironwork redecoration	Redecorating the ironwork prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a good opportunity to inspect the item for damage.	7	£ 1,500.00	£ 5,357.14
External joinery, redecoration	Redecorating external joinery prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a very good opportunity to inspect the item for damage.	7	£ 1,875.00	£ 6,696.43

Window repairs	Minor repairs to the windows such as broken panes of glass, replacement of glazing bars, mortar repairs or lead work repairs are important to exclude the weather and birds and other animals.	5	£ 350.00	£ 1,750.00
Bell maintenance	Bells require ad hoc inspection and minor maintenance to fixtures and fittings	5	£ 235.00	£ 1,175.00
Condition inspection report, all specialists	We have a 9 yearly architect or surveyors inspection plan. When the survey is undertaken all elements of the church will be inspected and a prioritised plan for all required repairs will be created.	9	£ 450.00	£ 1,250.00
Roof overhaul	Roofs require constant minor maintenance with a major overhaul every seven years	7	£ 2,500.00	£ 8,928.57
Clock maintenance	An annual service of the clock with minor repairs and checks to ensure good timekeeping	1	£ 140.00	£ 3,500.00
Tree inspection	A five yearly inspection of all the trees in the churchyards we are responsible for to check for defects and enable us to plan for any required works.	5	£ 225.00	£ 1,125.00
Churchyard maintenance	Grass cutting and minor trimming of plants and bushes etc.	0.5	£ 200.00	£ 10,000.00
Overheads	Office costs to support maintenance planning etc.	1	£ 20.00	£ 500.00

Staff Costs	Staff costs incurred in preparing the required inspections and reports	1	£ 97.00	£ 2,425.00
TOTAL (Excluding VAT)				£107,598.57
TOTAL (Excluding VAT) / 25 years				£4,303.94

Appendix 3: Typical Maintenance Tasks Forecast - (Twice-Annual Maintenance Visits)

Item	Method & Purpose
Gutters, downpipes and gully clearance	Gutters, hoppers and downpipes are easily blocked by leaves and debris both windborne and dropped by birds which can lead to overflowing and water damage to the building.
Roof, inspection & replacing slipped/missing slates/tiles	Over time some slates/tiles or the pegs/nails which hold them will reach the end of their useful lifespan. When this happens it will allow slates to move from their correct position which can let rain in to the building and potentially poses a risk to visitors as the slate/tiles can fall.
Vegetation, control of growth	Overgrown vegetation against walls and buildings can hold moisture against the building potentially causing damage and some plant species are invasive. Vegetation can also obscure the building hiding potential damage and can provide shelter for vermin such as mice.
Tower stairs & boiler room steps, sweeping	Leaves and other debris can build up on steps which could lead to accidents if people slip. Regular sweeping reduces the risk for potential accidents.
Principal steps and paths, clearance	Leaves and other debris can build up on steps which could lead to accidents if people slip. This is especially the case for churches with trees in the area. Regular sweeping of the steps reduces the risk for potential accidents.
Wall Safe, servicing	Servicing of the wall safe helps to ensure that the donations can be easily collected and also checks to

	ensure that there hasn’t been an attempt to steal from the safe.

Appendix 4: Typical Champing™ Arrangements and Related Income

Champing™ is the exclusive overnight hire of a church to visitors. Camp beds and chairs are set up inside the church, along with tea making provisions, battery lighting, and cushions and blankets to give guests a cosy stay.

Guests book online through the Champing™ website www.champing.co.uk and these bookings are related to local contacts so everyone knows when visitors are staying. A local member of staff sets out equipment for the night and removes all gear each morning. Guests have exclusive access to the church between 6.00 p.m. until 10.00 a.m. so visitors can enjoy the church during the day.

Champers don't expect much in the way of facilities and understand that these are ancient buildings. For most churches we've installed eco-loos either inside or outside in wooden cabins. We don't allow candles but provide battery lanterns and fairy lights. As most of our churches don't have heating we only operate Champing™ between the end of Marchand the end of October, and we recommend Champers bring warm sleeping bags and extra blankets. We also supply bedding and breakfasts but this option isn't available at all churches. Most Champers will eat out locally or may bring their own picnic.

For those churches without electricity we provide a gas camping stove and we also provide amply bottled water for Champers and all visitors to use.

Typically Champers are couples and families. Some of our churches are large enough to welcome groups of up to 16 people. We are dog-friendly, and child-friendly. Many Champers

appreciate the history, architecture, and unique features of their surroundings, and come to learn about the building and its locale through this unique accommodation. We offer those staying for the first time a free CCT membership so they can learn more about our work and consider support for The Trust after their visit.

You can evaluate typical income which derives from Champing™ in the table below.

Church	2017	2018	2019	2020	Total
Langport, Somerset	£10,472.40	£2,765.60	£3,809.94	£3,128.00	£20,175.94
Emborough, Somerset		£2,024.30	£1,378.49	£2,625.00	£6,027.79
Chiselhampton, Oxfordshire	£10,156.29	£2,696.40	£5,864.11	£1,705.00	£20,421.80
Wolfhamcote, Warwickshire		£3,001.00	£2,213.77	£1,624.00	£6,838.77
Holme Lacy, Herefordshire		£4,368.80	£4,758.55	£1,004.00	£10,131.35
TOTAL	£20,628.69	£14,856.10	£18,024.86	£10,086.00	£63,595.65