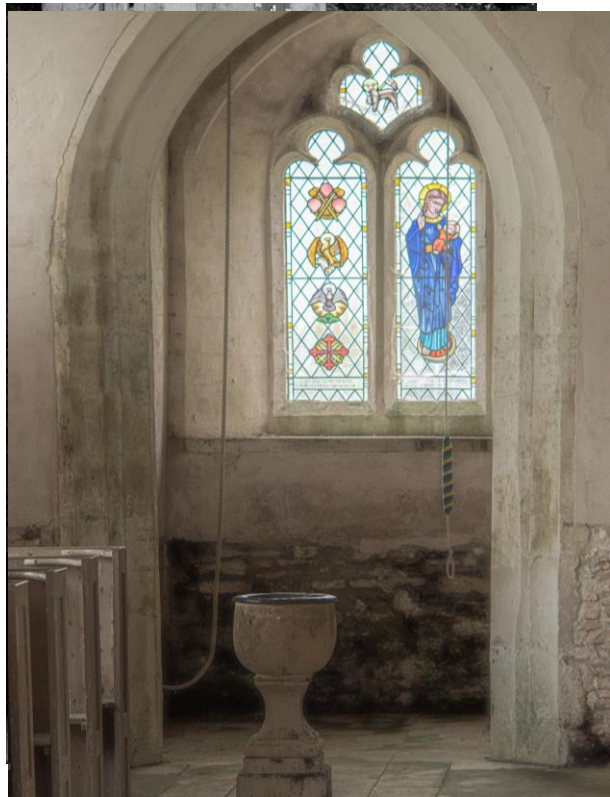


# **ALL SAINTS' CHURCH SHIRBURN**

## **CHURCH PLAN**

---



### **Introduction**

#### **Part A - Current Report**

Church Introduction and Statement of Significance  
Current Use (bookings) and voluntary activity  
Collection Review  
Conservation Reports  
Income, Expenditure and Balances  
Local Community Officers Report

#### **Part B - Survey**

Results of our open survey conducted in 2020, canvassing all community contacts for feedback on the current report.

#### **Part C - Community Recommendations**

Minutes of community meetings held to discuss opportunities, activities and plans for the church.

#### **Part D - Action Plan**

Details of short, medium and long term actions agreed upon through Community Recommendations, assigned to community participants or Churches Conservation Trust staff

---

## Introduction

The Churches Conservations Trust's strategy is to empower and support communities to care for historic places of worship, for the benefit of all. A sustainable CCT church is well used by its community(ies), generates sufficient funds for the maintenance that keeps it in a good state of repair and is able to raise funds for specific repair and improvement projects. Local Community Officers facilitate this through their work with the community to co-create Church Plans.

Church plans are a living document which combines information on the church's history, significance, maintenance and repair needs and the current use of the church, with feedback and recommendations from the community, and concludes with an action plan setting out agreed short, medium and long term goals to support the sustainable use and care of the church.

## Part A - Current Report

### Church Introduction & Statement of Significance

All Saints' Church is the redundant Church of England parish church of the parish of Shirburn, Oxfordshire, England. It is recorded in the National Heritage List for England as a designated Grade II listed building and is in the care of the Churches Conservation Trust. The church is at the west end of the village, immediately south of Shirburn Castle, the seat of the Earls of Macclesfield since 1715. The north chapel of the church is the mausoleum of the Parker family, Earls of Macclesfield.

The church dates from the late 11th or early 12th century. Additions and alterations were made in the 13th and 14th centuries. Further alterations took place in the 18th century, when the top stage was added to the tower, and in the early part of the 19th century, when a north transept was added "as a family pew for the Earl of Macclesfield". The church was restored and largely rebuilt in 1876 by T. H. Wyatt. It was declared redundant in 1995 and vested in the Churches Conservation Trust.

Most of the church is in rendered chalk and flint rubble, and the north transept is in brick. The roofs are tiled. Its plan is cruciform. It consists of a nave with north and south aisles, north and south transepts, a south porch, a chancel with an organ chamber and a vestry to its north, and a west tower. To the south of the tower is a 19th-century circular staircase. On the north side of the tower is a two-light window which is probably Norman. The top stage of the tower is Georgian in style. Above the medieval west window in the bottom stage of the tower is a reset Norman tympanum decorated with a figure-of-eight pattern. In the corresponding position inside the tower is a re-set Norman lintel, decorated with stars, beast heads and foliage. These were placed here in the 1876 restoration. The dates of the windows around the church spread from the 12th to the 19th century.

Inside the church are two 13th-century three-bay arcades between the nave and the aisles, and a two-bay arcade between the chancel and the north chapel. In the chancel and the transepts are memorials to the Chamberlain and Macclesfield families, and others. The south transept contains a 14th-century piscina, and in the nave is a 13th-century font with an 18th-century cover. The stained glass in the east window is by Ward and Hughes. The single-manual organ was made in the 1880s by Gray and Davison.

---

## **Current use (bookings) & voluntary activity**

All Saints' Shirburn, situated within a private estate, relies on the kind support of staff and owners to provide key access for each visitor on request. As a result this church is little known and little visited, but it has been explored thoroughly in recent years as a result of two volunteer-led cleaning days, sponsored by The Rothschild Foundation. Only one religious service has been recorded for the church however, in Spring 2019.

The principal use of this very peaceful, still place is as a film set, having been booked for this purpose twice in recent years, with a third booking in prospect for 2020.

Voluntary activity undertaken by local residents includes

- Providing access to keys
- Liaison with CCT regarding filming

---

## Collection Review

Open Churches Policy status:	Open - key available nearby
Local Community Officer:	Isobel Milne
Current project:	None
Cleaning schedule:	None
Welcome table:	Maintains stock of current leaflets (note unavailability of future leaflets for re-stock)
Keyholder role:	Fulfilled
Key representative role:	Vacant
Area volunteer role:	Surplus to requirements
Fundraising roles:	Vacant and necessary
Stewardship roles:	Surplus to requirements
Research, interp & talks role:	Vacant and necessary
Accessibility details:	Provided via website
CCT silver plaque:	Installed
CCT information board:	Not installed, overdue (for affix to noticeboard)
Oak post:	Not installed, not needed
CCT freestanding board:	Not installed
Wall safe poster:	Installed, current
CCT A board:	Not installed
Gift Aid envelopes:	Provided
Visitor book:	Installed
Building services:	None
Parking:	Limited, two spaces adjacent to church yard
Organ:	Present, unknown condition
Churchyard:	Not owned by CCT, not maintained by Local Authority
Ringable bells:	No
Pews:	Sound, no defects
Fire rated capacity:	200
Seating capacity:	200
Site plan:	Unavailable

Roof alarm:	Uninstalled
CCTV:	Uninstalled
Individual item security measures:	Uninstalled
Nearby attractions:	Chinnor & Princes Risborough Railway, Stonor Park, Oxford
Social media presence:	Nil
Images on CCT website:	One of four
Regular feature parish news:	No
Services per year:	Nil
CofE support for services:	Unknown
Christmas memory tree:	No
Tea Party:	No
Heritage Open Days:	No
Ride & Stride:	No
Champing:	No. For further information, please see Champing introduction and typical church income at appendix 4.
Retail:	No
Risk assessment general:	Current
Risk assessment fire:	Current
COSHH listing:	Current
Portable appliance listing:	Current
Security Audit:	Current
Children's explorer cart:	No, surplus to requirements
Children's trail:	No

## Conservation reports

<p><b>Annualised maintenance costs (Exclusive of VAT):</b>  Annualised maintenance costs express the total costs of church maintenance divided by 25 years. Every cost which relates to maintenance is included except the twice-yearly maintenance visit. Any anticipated repairs are also excluded. A list of typical maintenance tasks for any historic church, forecast over the period, is available to view at appendix 2.</p>	<b>£3,925.61</b>
<p><b>Routine maintenance costs: (Per annum and exclusive of VAT):</b>  Total cost of two maintenance visits per year exclusive of any additional maintenance items included above. A list of the maintenance tasks included in the twice-annual maintenance visits is available to view at appendix 3.</p>	<b>£624.00</b>
<p><b>Other maintenance costs (Exclusive of VAT):</b>  Additional maintenance needs discovered during twice-yearly maintenance visits, costed and listed individually below.</p>	<b>£1,210.00</b>
Replace padlock	£35.00
Frost damage to tower door steps	£750.00
Point in cracks in ringing chamber	£175.00
Remove moss from roof slopes	£250.00
<p><b>Total short term repairs</b>  Small scale items of limited cost which could be fulfilled with minimal fundraising.</p>	<b>£6,500.00</b>
Rainwater goods	£6,500.00
<p><b>Total medium term repairs</b>  More expensive needs such as roof repairs and tower repairs which may require more involved fundraising and grant applications.</p>	<b>£126,850.00</b>
Re-tile N slope of nave and transept	£75,000.00
External render repairs	£43,500.00
Window repairs	£8,350.00
<p><b>Total long term repairs</b>  Items which are known to require works in the longer term but which are not essential in the near future.</p>	<b>£24,000.00</b>
Internal tower works	£7,500.00
Clock	£8,500.00
Render repairs	£8,000.00
<p><b>Total desirable repairs:</b>  Repairs which are not essential to the conservation health of the church but which might improve aesthetics or usability of the building.</p>	<b>£10,500.00</b>
Parquet repairs	£6,000.00
Cons report on monuments	£4,500.00
<p>All cost figures are estimates, exclusive of VAT and professional fees  VAT is charged at 20% of the total costs and can sometimes be recovered. Professional fees vary, but are either charged at an hourly rate or as a percentage of the total project cost. These are usually charged only on larger or more complex projects.</p>	

---

## Income, Expenditure & Balances

### Income

	Wall Safe	Service Collection	Services Fees	Events	Third Party Hire	Total Income
2022/23	£5					£5
2021/22	£0		£500			£511
2020/21	£13					£13
2019/20	£0					£0
2018/19	£60					£60
2017/18	£46					£46
2016/17	£230					£1530

### Visitors

		Wall safe income per visitor
2022-23	105	£0.05
2021-22	7	£0.00
2020-21	Data not collected	
2019-20	469	£0.00
2018-19	212	£0.28
2017-18	272	£0.17
2016-17	429	£0.54
2015-16	479	£0.13
2014-15	569	£0.05

---

## Expenditure

Total spend since vesting 11th April 1995 (non maintenance): £235,751

	Conservation (repair) expenditure	Maintenance expenditure
2022-23	£0	£779
2021-22	£0	£1,089
2020-21	£0	£777
2019-20	£0	£939
2018-19	£0	£1,149
2017-18	£0	£486
2016-17	£0	£717
2015-16	£0	£0
2014-15	£953	£953

Income less expenditure 2022/23 **-£774**

(Income from all sources, minus maintenance and conservation expenditure)

Income less annualised maintenance 2019/20 **-£3,920.61**

(Income from all sources, minus the annualised maintenance cost, as shown in the Conservation Report section above)

## Balances

The restricted balance is the amount of money which has been covenanted or restricted for expenditure at the church. Any expenditure needs to match the terms of the covenant under which the money was donated, for example, a term expressing that a donation is intended for roof repairs only.

Restricted Balance Report Jul 19 £0



---

## Local Community Officer' s Summary

All Saints' Shirburn is a tantalising, somewhat hidden, extraordinarily peaceful place situated within a private estate.

Despite being a potentially popular destination for walkers and touring groups, income at the site is significantly outstripped by expenditure. Additional marketing could focus on the potential for domestic and inbound tourism in Oxfordshire, seeking bookings to tour the church alongside other Trust sites nearby at Wallingford and at Nuneham Courtenay.

Marketing the venue through location agents for filming, photography, weddings and audio recordings may prove a fruitful means of fulfilling future income needs also.

The church offers some of the elements necessary for champing™ or for ticketed performances, as well as for resident artists' exhibitions of works. These options would all rely however on support from estate owners inasmuch as all attendance would depend on access through the estate.

Consequently, the primary means for resolving a plan for this special location will be to consult estate owners in the first instance while welcoming any additional responses from interested parties situated nearby.

---

## Part B - September 2020 Survey

### Summary of consultation responses received by end August 2020

*Following distribution of fifteen questions through our standard church plan questionnaire in summer 2020 to existing Churches Conservation Trust correspondents, (together with an invitation for correspondents to share the survey and associated Church Plan Part A), **one** response was received for **Shirburn All Saints** ' by the deadline of **August 31st**.*

The response received was from a respondent writing on behalf of the **Parochial Church Council**, who confirmed that their responses related to **All Saints' Shirburn**.

In addressing the question of *a perfect outcome for our work together at the church* the respondent indicated that **Pyrton PCC and the Rector of the Icknield Benefice would like to hold an annual service in Shirburn church**.

In writing about challenges anticipated in respect of repair liabilities and running costs, the respondent indicates that there should be **a focus on funds for repairs and keeping the church in good condition through volunteer cleaning**.

Thinking about local life away from the church, in relation to other community projects or activities which might combine with our work to protect the church for the future, the respondent indicated that **the PCC needs to explore activities / projects to meet the running and repair costs for another church in order to maintain it as an active place of worship, which must take precedence over the needs of All Saints' Shirburn**.

Considering if increased use of the church might benefit the community, or if increased use might benefit the church itself, the respondent indicated **there is community interest within Icknield Benefice in attending a service during the summer months, especially with residents who have had historical links with Shirburn Village**.

In relation to identifying conservation priorities for the church, the respondent **indicated uncertainty**.

Regarding priorities, opportunities or ideas for fundraising the respondent suggested **holding church open days to encourage visitors and donations**. In respect of means for initiating fundraising activity, the respondent suggested **gaining agreement / support from the Shirburn Estate**. The respondent also indicated that they would **not** be available to participate in fundraising activity.

In seeking respondents' participation in a future group discussion regarding church planning the respondent indicated that **they would be available either in person or through digital meetings**.

In answering our final, open question about any additional church matters not covered in other areas of the survey, the respondent indicated **no further response**.

In addition to responses fielded through the questionnaire, a further **x** respondents wrote back to their Local Community Officer, expressing the following perspectives:

**Nil**

---

## **Part C - Community Recommendations**

### **Community Meeting. 22<sup>nd</sup> July 2023**

#### **Attendees: IM (Local Community Officer) et al**

##### **Services**

The community meeting was held prior to a church cleaning day for a service the following day. A noted that the time when services can be held is restricted by the lack of electricity as the church is quite dark internally and the lack of heating, but the group agreed it would be nice to hold more services at the church. The group mentioned that there was a wedding held at the church a few years ago. The group thought the church could be used for a harvest festival and that would like to have a Christmas service but felt that the church would be too cold. IM noted there were radiators and lights installed at some point although they were now redundant. The Reverend felt that it would be possible to hold an evensong in September possibly with refreshments served.

The reverend noted that there is a separate cemetery which is close by which is currently open but that he is working to close it and had it over to the estate to look after.

##### **Other activity**

IM informed the group about the costs associated with maintaining the church and that only £5 had been raised in donations last year to go towards this.

The group agreed it would be good to open the church for Heritage Open Day if volunteers could be found to help and the estate agreed. They also noted that the church had previously been used for filming and the estate the church is on is often used for filming which can unfortunately restrict access. The group felt that it would be good to hold a picnic and mentioned a previous open event where there were stalls and cakes and coffee in the churchyard.

The group noted there was potential to approach the big art community in Watlington to see if they might be interested in exhibiting in the church although the fixed pews could cause limitations and the estate would need to be on board to guarantee access to the site. There is an art week held locally that might provide an opportunity for the church to be involved as a venue.

##### **Visitor Figures**

The group noted that they were aware of more visitors than the amount reported for visiting the church and suggested clearer signage for the visitor book might help record visitors.

##### **Local connections**

The group suggested the Facebook page Historical Watlington and Neighbours would be a good place to get feedback on the church and appeal to local residents for support. They also noted there is a Whatsapp group in Purton

The group discussed there may be potential to promote the church as it has a Civil War connection as Shirburn was a Royal church whereas Purton church nearby was a parliamentary supporting church with connections to the leader John Hampden.

---

IM said that she would check the local Pevner's guide to see what information there was on the church. The group noted there did not appear to be a guidebook for the church.

## **Part D - Action Plan**

### **Community Actions**

#### **Short term actions (to end January 2024)**

- Confirm is an evensong event for September and complete a service booking form
- Consider a Christmas service event
- Pass on contact details for local art groups or possible other interested parties who may want to use the church

#### **Medium term actions (to end January 2025)**

- Consider suitability and means for summer open day
- Consider means for agreement / planning consensus with Shirburn Estate
- Consider means for recruiting an interest group towards regular fundraising activity
- Consider means for recruiting an interest group towards regular cleaning activity
- Review methods for promoting church to location agents, wedding companies et cetera
- Consider the suitability of the site for Champing
- Consider suitability of developing church for gallery or studio space for temporary displays

#### **Long term actions (to end July 2026)**

#### **Actions complete (to end June 2023)**

- Agree dates for face-to-face or digital meeting to review interim church plan (September 2020 edition)
- Consider feasibility and means for an annual service during summer

### **Local Community Officer Actions**

#### **Short term actions (to end January 2024)**

- Consider means for agreement/planning consensus with Shirburn Estate
- Create a poster to highlight the importance of signing the visitors' book
- Check the Oxfordshire Pevner's Guide for information.

#### **Medium term actions (to end January 2025)**

- Undertake Community Audit to identify new community contacts towards church plan review
- Consider suitability and means for summer open day
- Consider means for recruiting an interest group towards regular fundraising activity
- Consider means for recruiting an interest group towards regular cleaning activity
- Marketing focus on the potential for domestic and inbound tourism in Oxfordshire, seeking bookings to tour the church alongside other Trust sites nearby at Wallingford and Shirburn
- Review methods for promoting church to location agents, wedding companies et cetera
- Consider suitability of developing church for gallery or studio space for temporary displays

---

## **Long term actions (to end July 2026)**

### **Actions complete (to end June 2023)**

- Review initial church plan and update according to feedback from CCT staff and the community
- Receive, anonymise and collate survey responses and add to Church Plan Part B
- Repeat survey for additional respondents by end January 2021
- Agree dates for face-to-face or digital community meetings by end January 2021
- Publish Church Plan Version '2021-22'
- Resolve initial findings, conclusions and recommendations based on Part A & B, expressed as short, medium and long-term actions
- Consider feasibility and means for an annual service during summer
- Consider the suitability of the site for Champing

## **CCT Actions Other**

### **Short term actions (to end June 2021)**

### **Medium term actions (to end June 2022)**

### **Long term actions (to end March 2024)**

### **Actions complete (to end March 2021)**

- Provide interpretation of maintenance and repair plans to further explain anticipated costs described in part A above.

---

## Appendix 1: Summer 2020 Questionnaire

1. This is the first of fourteen questions in the survey - thank you in advance for working through each one. First of all, we need to know if you're completing the survey on behalf of an organisation or writing in a personal capacity (If you're writing on behalf of an organisation, please use the text box to let us know which one. Thank you!)
2. Which church are you writing about? (Don't worry, you can complete additional questionnaires for other sites if you like!) Please state the location and dedication, as in 'Sapperton, St. Kenelm's'. Thank you.
3. People are involved with our sites in so many different ways. In your own words, please describe your relationship with the church building.
4. Some people are actively involved at the churches we look after together. If you're part of this group, tell us about your involvement. Cleaning, attending services and fundraising are just a few of the most frequent activities we share, but we'd appreciate as much detail as you might be happy to provide.
5. In your own words, and having reviewed 'Part A' of our church plan (sent to you by email with the invitation to this questionnaire), please describe a perfect outcome for our work together at the church. What would you like to see happen in terms of community involvement and other use of the building?
6. Bearing in mind the repair liabilities and running costs described in the report you've read, what challenges do you anticipate for a sustainable future at your church?
7. Thinking about local life away from the church, which other community projects or activities are you aware of that could combine with our work to protect the church for the future?
8. Here are two questions together... Could increased use of the church benefit the community? How would this increased use benefit the church itself?
9. What do you think are the most important conservation priorities at your church? For each or all of these priorities, please also let us know about any ideas you have for addressing them.
10. Income and expenditure for the church is detailed in 'Part A' of the report we sent you. Addressing conservation priorities will entail finding new ways to raise funds. Tell us about any ideas or opportunities you have identified for raising additional income at the church.
11. What do you think might be the best ways to get started with any fundraising activities you have suggested?
12. If you don't already, would you be interested and available to take part in future fundraising activity?
13. Almost done! We'd like to invite you to join us in a group discussion about the church later this year, either in person or through 'phone / video conference. Would you be willing to join the discussion?
14. Last question! Is there anything else you'd like to share about your interest in the church which we haven't asked you already? Otherwise, thank you again so much for reflecting on the future of the church through your answers.

## Appendix 2: Typical Maintenance Tasks Forecast - 25 Years (Not Including Twice-Annual Maintenance Visits)

Item	Method & Purpose	Cycle/Yr s	Estimated Cost per visit (present day levels)	Cumulative Estimated Total Cost After 25 Years (2020 values)
Drains, rodding	Below-ground drains can be blocked by debris which stops the rain water dispersing properly and potentially leading to water backing up and overflowing. To prevent this they require rodding and cleaning even ten years.	1	£ 39.00	£ 975.00
Soakaways, inspection and clearance of silt build-up	Soakaways consist of a large pit filled with gravel of varying sizes which act as a filter to allow rainwater to slowly seep into the surrounding ground. Over time material carried into the soakaway in the rain water fills in the gaps and slows the rate of dispersal which can lead to water backing up and potentially damaging or even flooding the church	10	£ 600.00	£ 1,500.00
Mansafe hatchway system	Man safe systems are steel cables or anchor points which are fixed to the roofs of churches to allow people to safely access and work on the roof. As these systems are used for safety it is a legal requirement that they are tested every year for loose fittings or damaged cables.	1	£ 360.00	£ 9,000.00
Lightning conductor testing	Lightning conductors are required to be checked every three years to make sure that they are still performing correctly and will be able to disperse a lightning strike effectively. Metal thefts have often targeted lightning conductors and they may need replacing.	3	£ 480.00	£ 4,000.00
Organ maintenance	Organs are complex machines built using numerous natural materials which can be damaged by moisture, heat and animal attack. It is recommended that organs are checked every year to carry out minor repairs and to be re-tuned as required. Regular servicing can also reduce the likelihood of large unexpected repair bills.	1	£ 140.00	£ 3,500.00

Fire extinguisher inspection	Fire extinguishers servicing checks that the fire extinguishers are functional and maintaining adequate pressure for use in an emergency. Note the CCT only provides fire extinguisher in churches which are either stewarded, used for Champing™ or have significant timber items.	1	£ 166.00	£ 4,150.00
Electrical periodic inspection testing	Electrical tests ensure that the electrical system of the church is both safe and fully functioning. The test will check all elements of the system and highlight any concerns.	5	£ 350.00	£ 1,750.00
Replacement of electrical fittings	As items are highlighted as faulty through periodic testing and maintenance visits they will need to be replaced.	15	£ 1,500.00	£ 2,500.00
Replacement of lamps	General wear and tear - Bulbs require regular replacement. Note LED bulbs will be used where possible	2	£ 250.00	£ 3,125.00
Heating installation, servicing	Annual servicing of the heating system to ensure the efficiency and safe working order of the boiler etc.	1	£ 384.00	£ 9,600.00
Roof alarm, servicing	Roof alarms require annual servicing to check that the system is in good working order and to replace minor parts such as the batteries in sensors.	1	£ 316.80	£ 7,920.00
Rainwater goods, redecoration	All external rainwater Goods (RWG) require redecoration as they are in exposed locations and are exposed to significant amounts of water. The redecoration significantly extends the lifespan of the RWGs and ensures that they are working correctly and are securely fixed in position.	7	£ 1,560.00	£ 5,571.43
Internal & external ironwork redecoration	Redecorating the ironwork prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a good opportunity to inspect the item for damage.	7	£ 1,500.00	£ 5,357.14
External joinery, redecoration	Redecorating external joinery prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a very good opportunity to inspect the item for damage.	7	£ 1,875.00	£ 6,696.43



Window repairs	Minor repairs to the windows such as broken panes of glass, replacement of glazing bars, mortar repairs or lead work repairs are important to exclude the weather and birds and other animals.	5	£ 350.00	£ 1,750.00
Bell maintenance	Bells require ad hoc inspection and minor maintenance to fixtures and fittings	5	£ 235.00	£ 1,175.00
Condition inspection report, all specialists	We have a 9 yearly architect or surveyors inspection plan. When the survey is undertaken all elements of the church will be inspected and a prioritised plan for all required repairs will be created.	9	£ 450.00	£ 1,250.00
Roof overhaul	Roofs require constant minor maintenance with a major overhaul every seven years	7	£ 2,500.00	£ 8,928.57
Clock maintenance	An annual service of the clock with minor repairs and checks to ensure good timekeeping	1	£ 140.00	£ 3,500.00
Tree inspection	A five yearly inspection of all the trees in the churchyards we are responsible for to check for defects and enable us to plan for any required works.	5	£ 225.00	£ 1,125.00
Churchyard maintenance	Grass cutting and minor trimming of plants and bushes etc.	0.5	£ 200.00	£ 10,000.00
Overheads	Office costs to support maintenance planning etc.	1	£ 20.00	£ 500.00
Staff Costs	Staff costs incurred in preparing the required inspections and reports	1	£ 97.00	£ 2,425.00
TOTAL (Excluding VAT)				£107,598.57
TOTAL (Excluding VAT) / 25 years				£4,303.94

### Appendix 3: Typical Maintenance Tasks Forecast - (Twice-Annual Maintenance Visits)

Item	Method & Purpose
Gutters, downpipes and gully clearance	Gutters, hoppers and downpipes are easily blocked by leaves and debris both windborne and dropped by birds which can lead to overflowing and water damage to the building.
Roof, inspection & replacing slipped/missing slates/tiles	Over time some slates/tiles or the pegs/nails which hold them will reach the end of their useful lifespan. When this happens it will allow slates to move from their correct position which can let rain in to the building and potentially poses a risk to visitors as the slate/tiles can fall.
Vegetation, control of growth	Overgrown vegetation against walls and buildings can hold moisture against the building potentially causing damage and some plant species are invasive. Vegetation can also obscure the building hiding potential damage and can provide shelter for vermin such as mice.
Tower stairs & boiler room steps, sweeping	Leaves and other debris can build up on steps which could lead to accidents if people slip. Regular sweeping reduces the risk for potential accidents.
Principal steps and paths, clearance	Leaves and other debris can build up on steps which could lead to accidents if people slip. This is especially the case for churches with trees in the area. Regular sweeping of the steps reduces the risk for potential accidents.
Wall Safe, servicing	Servicing of the wall safe helps to ensure that the donations can be easily collected and also checks to ensure that there hasn't been an attempt to steal from the safe.

---

## Appendix 4: Typical Champing™ Arrangements and Related Income

Champing™ is the exclusive overnight hire of a church to visitors. Camp beds and chairs are set up inside the church, along with tea making provisions, battery lighting, and cushions and blankets to give guests a cosy stay.

Guests book online through the Champing™ website [www.champing.co.uk](http://www.champing.co.uk) and these bookings are related to local contacts so everyone knows when visitors are staying. A local member of staff sets out equipment for the night and removes all gear each morning. Guests have exclusive access to the church between 6.00 p.m. until 10.00 a.m. so visitors can enjoy the church during the day.

Champers don't expect much in the way of facilities and understand that these are ancient buildings. For most churches we've installed eco-loos either inside or outside in wooden cabins. We don't allow candles but provide battery lanterns and fairy lights. As most of our churches don't have heating we only operate Champing™ between the end of March and the end of October, and we recommend Champers bring warm sleeping bags and extra blankets. We also supply bedding and breakfasts but this option isn't available at all churches. Most Champers will eat out locally or may bring their own picnic.

For those churches without electricity we provide a gas camping stove and we also provide ample bottled water for Champers and all visitors to use.

Typically Champers are couples and families. Some of our churches are large enough to welcome groups of up to 16 people. We are dog-friendly, and child-friendly. Many Champers appreciate the history, architecture, and unique features of their surroundings, and come to learn about the building and its locale through this unique accommodation. We offer those staying for the first time a free CCT membership so they can learn more about our work and consider support for The Trust after their visit.

You can evaluate typical income which derives from Champing™ in the table below.

Church	2017	2018	2019	2020	2021	2022
Langport, Somerset	£10,47	£2,766	£3,810	£3,128	£7,748	£4,938
Emborough, Somerset	/	£2,024	£1,378	£2,625	£5,270	/
Chiselhampton, Oxfordshire	£10,156	£2,696	£5,864	£1,705	/	/
Wolfhamcote, Warwickshire	/	£3,001	£2,214	£1,624	£4,763	£5,924
Holme Lacy, Herefordshire	/	£4,369	£4,759	£1,004	£7,501	£4,144
TOTAL	£20,628	£14,856	£18,025	£10,086	£25,282	£15,006