



**Churches
Conservation
Trust**

EASTLEACH ST. MARTIN'S CHURCH PLAN



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Version Updated June 2023

Introduction

The Churches Conservations Trust's strategy is to empower and support communities to care for historic places of worship, for the benefit of all. A sustainable CCT church is well used by its community(ies), generates sufficient funds for the maintenance that keeps it in a good state of repair and is able to raise funds for specific repair and improvement projects. Local Community Officers facilitate this through their work with the community to co-create Church Plans.

Church plans are a living document which combines information on the church's history, significance, maintenance and repair needs and the current use of the church, with feedback and recommendations from the community, and concludes with an action plan setting out agreed short, medium and long term goals to support the sustainable use and care of the church.

Part A - Current Report

Church Introduction & Statement of Significance

St Michael and St Martin's Church is a historic Anglican church in Eastleach Martin, Gloucestershire, under the care of The Churches Conservation Trust. It is recorded in the National Heritage List for England as a designated Grade I listed building. The church stands close to the river Leach which divides Eastleach Martin from its twin village of Eastleach Turville. Eastleach Turville's Church of St Andrew stands only 180 metres away.

The church was founded in the 12th century by Richard Fitzpons, whose son granted it to Great Malvern Priory in 1120. The chancel was added to the church during the following century, followed by the transept in the 14th century. In the early 19th century the churchman John Keble, later a founding member of the Oxford Movement, was curate to the church. The nearby clapper bridge crossing the River Leach is named "Keble's Bridge" after him. The church was restored in 1880 and re-roofed in 1886. The church was declared redundant on 1 May 1981, and was vested in The Churches Conservation Trust on 24 November 1982.

The church is constructed in random rubble limestone, with a stone slate roof. Its plan consists of a nave with a south porch and a north transept, a chancel and a west tower. The south doorway dates

from the 12th century and is in Norman style with a rounded arch. The porch dates from the following century, and has a pointed arch, a gable, and a sundial finial. In the east wall of the porch is a niche with a trefoil head. To the right of the porch is a 13th-century two-light window. In the north wall of the nave is a square-headed blocked doorway, and a blocked window with a pointed arch to its right at a higher level. The tower is in two stages with a hipped roof and a tall weathervane finial. It has diagonal buttresses, and a Perpendicular west window. In the upper stage, the bell openings are small and square. There is a stair turret set at an angle on the north side of the tower. The transept has a five-light north window and three-light windows on the east and west sides; all these windows have Decorated tracery. On the gable at the east end of the nave are the remains of a bellcote. The east window of the chancel has three lights with Early English tracery, above which is a niche. The north and south walls of the chancel contain lancet windows. The interior of the church is limewashed. It contains a piscina with a trefoil head, a hexagonal timber pulpit with Jacobean panelling, and an octagonal stone font dating from the 15th century. Some of the windows contain fragments of medieval stained glass.

There are two structures in the churchyard that have been designated as Grade II listed buildings. One is the base and shaft of a cross dating from the 14th century. The other is a pair of tombs dating from the early 18th and early 19th centuries.

Current use (bookings) & voluntary activity

St. Michael & St. Martin's enjoys a special setting within the celebrated village of Eastleach and consequently receives visits from large numbers of enthusiastic tourists delighted to encounter such a beautifully presented church yard and church interior.

In addition to the extremely assiduous voluntary effort in maintaining the church's appearance and spirit of place, volunteers also deliver two extremely carefully managed services in alternate years, at Harvest and at Christmas.

On one occasion the site has been used for filming, for a community project, however arrangements which bypassed the local decision-makers caused great consternation, such that other groups applying to use the church in future may need to be introduced to the specific considerations and preferences of voluntary supporters in the village during the booking process.

The Churches Conservation Trust was particularly grateful for very significant support in 2017 following a lightning-strike which caused significant damage to the tower. The local , voluntary appeal committee reacted with a highly successful fundraising programme which enabled full repairs within a year.

Voluntary activity undertaken by local residents includes

- Daily unlocking and locking
- Monthly cleaning and flower-arranging
- Remittance of wall safe and service funds
- Planning and delivery of all bookings including services
- Ad hoc reporting of building change

Collection Review

Open Churches Policy status:	Open
Local Community Officer:	Isobel Milne
Current project:	None
Cleaning schedule:	Monthly, led by volunteers in accordance with CCT guidelines
Welcome table:	Maintains stock of current leaflets (note unavailability of future leaflets for re-stock)
Keyholder role:	Fulfilled
Key representative role:	Fulfilled (remittances, CCT liaison, volunteer management, maintenance reporting)
Area volunteer role:	Surplus to requirements
Fundraising roles:	Vacant and necessary
Stewardship roles:	Surplus to requirements
Research, interp & talks role:	Vacant and necessary
Accessibility details:	Provided via website
CCT silver plaque:	Installed
CCT information board:	Not installed, overdue (for affix to noticeboard)
Oak post:	Not installed, not needed
CCT freestanding board:	Not installed
Wall safe poster:	Installed, current
CCT A board:	Not installed
Gift Aid envelopes:	Provided
Visitor book:	Installed
Building services:	None
Parking:	On street parking adjacent to church yard
Organ:	None
Churchyard:	Not owned by CCT, not maintained by Local Authority
Ringable bells:	Yes
Pews:	Sound, no defects

Fire rated capacity:	120
Seating capacity:	115
Site plan:	Unavailable
Roof alarm:	Uninstalled
CCTV:	Uninstalled
Individual item security measures:	Uninstalled
Nearby attractions:	The Victoria Inn, St. Andrew's Church Eastleach, St. John the Baptist Inglesham, Lechlade, Buscot Park, Lodge Park, Coleshill, Westwell Manor, St. Mary's Fairford, Cotswold Wildlife Park, Noah's Ark Children's Venture
Social media presence:	Nil
Images on CCT website:	One of four
Regular feature parish news:	No
Services per year:	1
CofE support for services:	Yes
Christmas memory tree:	No
Tea Party:	No
Heritage Open Days:	No
Ride & Stride:	No
Champing:	No. For further information, please see Champing introduction and typical church income at appendix 4.
Retail:	No
Risk assessment general:	Current
Risk assessment fire:	Current
COSHH listing:	Current
Portable appliance listing:	Current
Security Audit:	Current
Children's explorer cart:	No, surplus to requirements
Children's trail:	No

Conservation reports

<p>Annualised maintenance costs (Exclusive of VAT): Annualised maintenance costs express the total costs of church maintenance divided by 25 years. Every cost which relates to maintenance is included except the twice-yearly maintenance visit. Any anticipated repairs are also excluded. A list of typical maintenance tasks for any historic church, forecast over the period, is available to view in Appendix 2.</p>	£4,096.44
<p>Routine maintenance costs: (Per annum and exclusive of VAT): Total cost of two maintenance visits per year exclusive of any additional maintenance items included above. A list of the maintenance tasks included in the twice-annual maintenance visits is available to view in Appendix 3.</p>	£552.00
<p>Other maintenance costs (Exclusive of VAT): Additional maintenance needs discovered during twice-yearly maintenance visits, costed and listed individually below.</p>	£625.00
Replace missing ridge sections	£175.00
Remove moss build-up	£450.00
<p>Total short-term repairs: Small scale items of limited cost which could be fulfilled with minimal fundraising.</p>	£8,000.00
Monitor extent of rising damp to the centre of the Church and consider the installation of French drains	£4,500.00
Minor repointing to nave	£3,500.00
<p>Total medium-term repairs: More expensive needs such as roof repairs and tower repairs may require more involved fundraising and grant applications.</p>	£2,300.00
Minor repairs to glazing and masonry	£2,300.00
<p>Total long-term repairs: Items which are known to require works in the longer term but which are not essential in the near future.</p>	£0.00
<p>Total desirable repairs: Repairs which are not essential to the conservation health of the church but which might improve the aesthetics or usability of the building.</p>	£0.00
<p>All cost figures are estimates, exclusive of VAT and professional fees. VAT is charged at 20% of the total costs and can sometimes be recovered. Professional fees vary but are either charged at an hourly rate or as a percentage of the total project cost. These are usually charged only on larger or more complex projects.</p>	

Income, Expenditure & Balances

Income

	Wall Safe	Service Collection	Services Fees	Events	Donations	Third Party Hire	Total Income
2022/23	£6						£6
2021/22	£0				£861		£861
2020/21	£0		£250				£250
2019/20	£573						£1473
2018/19	£456						£1317
2017/18	£0						£15606
2016/17	£355						£21205

Visitors

		Wall safe income per visitor
2022-23	6216	£0
2021-22	2352	£0
2020-21	Data not collected	
2019-20	7615	£0.08
2018-19	9238	£0.05
2017-18	3615	£0.00
2016-17	6685	£0.05
2015-16	8862	£0.11
2014-15	7952	£0.10

Expenditure

Total spend since vesting 24th November 1982 (non maintenance): £64,747

	Conservation (repair) expenditure	Maintenance expenditure
2022-23	TBC	TBC
2021-22	£0	£767
2020-21	£920	£462
2019-20	£0	£2,598
2018-19	£0	£919
2017-18	£11,397	£7,671
2016-17	£2,010	£19,433
2015-16	£1,776	£1,776
2014-15	£1,075	£1,075

Income less expenditure 2021/22 £94

(Income from all sources, minus maintenance and conservation expenditure)

Income less annualised maintenance 2021/22 -£3,235.44

(Income from all sources, minus the annualised maintenance cost, as shown in the Conservation Report section above)

Balances

The restricted balance is the amount of money which has been covenanted or restricted for expenditure at the church. Any expenditure needs to match the terms of the covenant under which the money was donated, for example, a term expressing that a donation is intended for roof repairs only.

Restricted Balance Report 2021/22 £0

Local Community Officer's Summary

This pretty and popular Cotswold church benefits from very generous support from a significant number of regularly active community participants from the village of Eastleach. The whole community supports the church well, both through regular cleaning and through very full attendance at events. Turnout at the recent Trustees' Tour indicates popular support for the church locally and for The Churches Conservation Trust, especially following collaboration to address severe lightning damage to the tower.

Regular church services are an opportunity to review the level of contribution from congregants' collections in case residents might not be fully aware of the annual costs of repair and maintenance. Information of this type could be amplified through regular updates to the parish newsletter and the inclusion of church reports at parish council meetings. Interest from and use by local schools may also enable the community to communicate church needs to pupils' parents and extend offers of booked use to this prospective audience for alternative uses.

Recent hire of the church for video recording suggests that marketing the venue through location agents for filming, photography, weddings and additional audio recordings may prove fruitful. Additional marketing could focus on approaches to destination management organisations with an interest in Cotswold tours, offering bookings to tour the church alongside other popular Cotswold venues with a related connection. Voluntary effort towards research and interpretation products could facilitate encouragement of these bookings at the same time as enriching the visitor experience further.

The site has limited open floor space for alternative use but could be considered as a venue for Champing™, albeit without a likelihood of an electric supply. Additional revenue could however derive from in-church promotion of local, sympathetic businesses seeking to promote services and products through signage there.

The voluntary team deserves considerable recognition for having adopted the requisites of support for a CCT site so fully since lightning damage to the tower resulted in an urgent funding need, and a fundraising tea party or barbecue, sponsored by a local business, could provide good means for such acknowledgement.

The Community may need to give consideration to the sustainability of the opening and closing regime at the church, ably managed by local residents at present, and to review some of the options detailed in this summary towards the shortfall against annualised maintenance costs, addressing the risk of necessary repairs wanting for funds in future seasons. A supply of Christmas cards and a sponsor for the Christmas Memory Tree might also help develop useful income against maintenance liability.

Part B - September 2020 Survey

The survey remains [open and available at this location](#). Please feel free to repeat your survey response or complete the survey for the first time.

Summary of consultation responses received by the end of August 2020

Following the distribution of fifteen questions through our standard church plan questionnaire in the summer of 2020 to existing Churches Conservation Trust correspondents, (together with an invitation for correspondents to share the survey and associated Church Plan Part A), no response was received for Eastleach St. Michael's & St. Martin's by the deadline of August 31st. . See appendix 1 for a copy of the questionnaire distributed.

Part C - Community Recommendations

Community Meeting 2. 17th May 2023. Attending IM (Local Community Officer) et al
A mentioned that there would be a christening taking place in August in the church with the lay person from Fairford taking the service.

A confirmed the member of community who held the wall safe key and that there was money to be banked. A passed on their contact details.

A asked to be informed of events that might be happening in the church.

A stated that she did not like the idea of champing at the church. IM read through the appendix notes to address concerns regarding the type of people that might wish to champ. A noted there was no toilet so it would not be suitable.

A has created a rota for the year of local residents that take it, in turn, to arrange flowers and clean the church and clean the brass. IM thanked A for organising this.

A confirmed the location of the oil lamps in her barn. A has recruited a team to install them for events.

A noted that the church has good acoustics and IM and A discussed the potential for concerts. A was not in a position to help organise these. A did mention that power had been supplied previously from

the adjacent property to power the harmonium and that the barn had been used for wine tastings to support the church and Keeble College Choir had performed.

A reported the carol service was very popular with 120 attendees at the last one with the collection going to CCT. A noted there are lots of new local residents including a famous pop star.

IM and A also discussed other potential events such as a flower festival or art exhibition although the difficulty with the lack of parking was highlighted.

A highlighted that there were a few places within the village that the villagers were supporting including St Andrews Church which is less than 200 meters from St Michael's and St Martin's church and which needs a new roof, and also the village hall. A felt that it would therefore be hard to find someone to be able to help fundraise for CCT. IM suggested that the community could work together to raise money for all three. A noted that money raised from the fete was used to fund the village hall and money may also go to the St Andrews church.

A mentioned Ride + Stride income could potentially come to the church.

A passed on a copy of 'Cheq', the parish magazine as a good place to communicate with local residents as is the Eastleach Parish Council meetings.

When reviewing building issues, A noted that there is evidence of Bat activity in the belfry that needs addressing and woodworm in pews in the North Transept and marks on the pews perhaps from previous attempts to treat woodworm. She also identified a potential leak in the North Transept roof.

A confirmed that she was organising the reprinting of the DL leaflet on both of the Eastleach churches. In addition, A had also used money from the wall safe to print postcards to resell at £1 each.

Part D - Action Plan

Community Actions

Short term actions (to end Nov 2023)

- Review CCT Cleaning Churches standards and report
- Complete a service booking form for the christening in August.
- Bank the donations from the wall safe and from the carol service.
- Organise reprinting of the Eastleach Churches leaflet
- Ensure communication of maintenance and repair needs to congregants in respect of service collections.

Medium term actions (to end Nov 2024)

- Consider updates regarding maintenance and conservation to parish news and at parish council meetings.
- Review prospective interest among school audiences.
- Consider promoting the availability of the church for hire or other use.
- Assess the benefit of promoting the site for video or audio recording
- Consider means for marketing visits to coach companies or inbound tourists visiting the Cotswolds
- Review means for upgrading current interpretation materials.
- Consider the potential to invite local businesses to promote products and services through the church.
- Consider use as a gallery space, offering local artists and makers a chance to mount exhibitions, or providing community groups and educational establishments with a suitable venue for temporary displays.
- Assess the sustainability of the current opening and closing regime
- Consider selling Christmas Cards and the installation of a sponsored Christmas Tree

Long term actions (to end May 2026)

Actions complete (to end May 2023)

- Agree dates for face-to-face or digital meeting to review interim church plan (September 2020 edition)

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- Consider the suitability of the site for Champing.

Local Community Officer Actions

Short term actions (to end Nov 2023)

- Review the potential for promoting the availability of secure parking outside the church.
- Review the church web page to ensure clear directions available for all visitors.
- Share CCT Cleaning Churches standards and report
- Send service booking forms for the christening in August.
- Follow up with community members to help with banking money from the wall safe
- Complete a community audit to identify possible supporters.
- Consider promoting the availability of the church for hire or other use.
- Report on building issues mentioned to the conservation team.

Medium term actions (to end Nov 2024)

- Consider updates regarding maintenance and conservation to parish news and at parish council meetings.
- Review prospective interest among school audiences.
- Assess the benefit of promoting the site for video or audio recording.
- Consider means for marketing visits to coach companies or inbound tourists visiting the Cotswolds.
- Consider the potential to invite local businesses to promote products and services through the church.
- Consider the use of the church as gallery space, offering local artists and makers a chance to mount exhibitions, or providing community groups and educational establishments with a suitable venue for temporary displays.
- Ensure proper means for recognising current and future voluntary support.
- Assess the sustainability of the current opening and closing regime
- Consider selling Christmas Cards and the installation of a sponsored Christmas Tree

Long term actions (to end May 2026)

Actions complete (to end May 2023)

- Complete staff consultation of initial church plan and update according to feedback.
- Repeat survey for additional respondents by end of January 2021
- Agree dates for face-to-face or digital community meetings by end of January 2021
- Resolve updated findings, conclusions and recommendations based on Part A, B & C expressed as short, medium and long-term actions for each site (Part D)
- Publish Church Plan Version '2021-22'
- Distribution Part A reports for each church to all existing correspondents, together with a survey
- Receive, anonymise and collate survey responses and add to the Church Plan Part B
- Consider the suitability of the site for Champing.
- Approach Benjamin Dry cellist in case of availability and interest in concert in Summer 2021

CCT Actions Other,

Short term actions (to end Nov 2023)

Medium term actions (to end Nov 2024)

Long term actions (to end May 2026)

Actions complete (to end May 2023)

- Provide interpretation of maintenance and repair plans to further explain anticipated costs described in part A above.

Appendix 1: Summer 2020 Questionnaire

1. This is the first of fourteen questions in the survey - thank you in advance for working through each one. First of all, we need to know if you're completing the survey on behalf of an organisation or writing in a personal capacity (If you're writing on behalf of an organisation, please use the text box to let us know which one. Thank you!)
2. Which church are you writing about? (Don't worry, you can complete additional questionnaires for other sites if you like!) Please state the location and dedication, as in 'Sapperton, St. Kenelm's'. Thank you.
3. People are involved with our sites in so many different ways. In your own words, please describe your relationship with the church building.
4. Some people are actively involved at the churches we look after together. If you're part of this group, tell us about your involvement. Cleaning, attending services and fundraising are just a few of the most frequent activities we share, but we'd appreciate as much detail as you might be happy to provide.
5. In your own words, and having reviewed 'Part A' of our church plan (sent to you by email with the invitation to this questionnaire), please describe a perfect outcome for our work together at the church. What would you like to see happen in terms of community involvement and other use of the building?
6. Bearing in mind the repair liabilities and running costs described in the report you've read, what challenges do you anticipate for a sustainable future at your church?
7. Thinking about local life away from the church, which other community projects or activities are you aware of that could combine with our work to protect the church for the future?
8. Here are two questions together... Could increased use of the church benefit the community? How would this increased use benefit the church itself?
9. What do you think are the most important conservation priorities at your church? For each or all of these priorities, please also let us know about any ideas you have for addressing them.
10. Income and expenditure for the church is detailed in 'Part A' of the report we sent you. Addressing conservation priorities will entail finding new ways to raise funds. Tell us about any ideas or opportunities you have identified for raising additional income at the church.

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11. What do you think might be the best ways to get started with any fundraising activities you have suggested?
 12. If you don't already, would you be interested and available to take part in future fundraising activity?
 13. Almost done! We'd like to invite you to join us in a group discussion about the church later this year, either in person or through 'phone / video conference. Would you be willing to join the discussion?
 14. Last question! Is there anything else you'd like to share about your interest in the church which we haven't asked you already? Otherwise, thank you again so much for reflecting on the future of the church through your answers.

Appendix 2: Typical Maintenance Tasks Forecast - 25 Years (Not Including Twice-Annual Maintenance Visits)

Item	Method & Purpose	Cycle/Yrs	Estimated Cost per visit (present day levels)	Cumulative Estimated Total Cost After 25 Years (2020 values)
Drains, rodding	Below-ground drains can be blocked by debris which stops the rain water dispersing properly and potentially leading to water backing up and overflowing. To prevent this they require rodding and cleaning even ten years.	1	£ 39.00	£ 975.00
Soakaways, inspection and clearance of silt build-up	Soakaways consist of a large pit filled with gravel of varying sizes which act as a filter to allow rainwater to slowly seep into the surrounding ground. Over time material carried into the soakaway in the rain water fills in the gaps and slows the rate of dispersal which can lead to water backing up and potentially damaging or even flooding the church	10	£ 600.00	£ 1,500.00
Mansafe hatchway system	Man safe systems are steel cables or anchor points which are fixed to the roofs of churches to allow people to safely access and work on the roof. As these systems are used for safety it is a legal requirement that they are tested every year for loose fittings or damaged cables.	1	£ 360.00	£ 9,000.00

Lightning conductor testing	Lightning conductors are required to be checked every three years to make sure that they are still performing correctly and will be able to disperse a lightning strike effectively. Metal thefts have often targeted lightning conductors and they may need replacing.	3	£ 480.00	£ 4,000.00
Organ maintenance	Organs are complex machines built using numerous natural materials which can be damaged by moisture, heat and animal attack. It is recommended that organs are checked every year to carry out minor repairs and to be re-tuned as required. Regular servicing can also reduce the likelihood of large unexpected repair bills.	1	£ 140.00	£ 3,500.00
Fire extinguisher inspection	Fire extinguishers servicing checks that the fire extinguishers are functional and maintaining adequate pressure for use in an emergency. Note the CCT only provides fire extinguisher in churches which are either stewarded, used for Champing™ or have significant timber items.	1	£ 166.00	£ 4,150.00
Electrical periodic inspection testing	Electrical tests ensure that the electrical system of the church is both safe and fully functioning. The test will check all elements of the system and highlight any concerns.	5	£ 350.00	£ 1,750.00
Replacement of electrical fittings	As items are highlighted as faulty through periodic testing and maintenance visits they will need to be replaced.	15	£ 1,500.00	£ 2,500.00
Replacement of lamps	General wear and tear - Bulbs require regular replacement. Note LED bulbs will be used where possible	2	£ 250.00	£ 3,125.00

Heating installation, servicing	Annual servicing of the heating system to ensure the efficiency and safe working order of the boiler etc.	1	£ 384.00	£ 9,600.00
Roof alarm, servicing	Roof alarms require annual servicing to check that the system is in good working order and to replace minor parts such as the batteries in sensors.	1	£ 316.80	£ 7,920.00
Rainwater goods, redecoration	All external rainwater Goods (RWG) require redecoration as they are in exposed locations and are exposed to significant amounts of water. The redecoration significantly extends the lifespan of the RWGs and ensures that they are working correctly and are securely fixed in position.	7	£ 1,560.00	£ 5,571.43
Internal & external ironwork redecoration	Redecorating the ironwork prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a good opportunity to inspect the item for damage.	7	£ 1,500.00	£ 5,357.14
External joinery, redecoration	Redecorating external joinery prolongs the life of the item and improves the aesthetic of the church. The redecoration of ironwork also provides a very good opportunity to inspect the item for damage.	7	£ 1,875.00	£ 6,696.43
Window repairs	Minor repairs to the windows such as broken panes of glass, replacement of glazing bars, mortar repairs or lead work repairs are important to exclude the weather and birds and other animals.	5	£ 350.00	£ 1,750.00
Bell maintenance	Bells require ad hoc inspection and minor maintenance to fixtures and fittings	5	£ 235.00	£ 1,175.00
Condition inspection specialists	We have a 9 yearly architect or surveyors inspection plan. When the survey is undertaken all elements of the church will be inspected and a	9	£ 450.00	£ 1,250.00

	prioritised plan for all required repairs will be created.			
Roof overhaul	Roofs require constant minor maintenance with a major overhaul every seven years	7	£ 2,500.00	£ 8,928.57
Clock maintenance	An annual service of the clock with minor repairs and checks to ensure good timekeeping	1	£ 140.00	£ 3,500.00
Tree inspection	A five yearly inspection of all the trees in the churchyards we are responsible for to check for defects and enable us to plan for any required works.	5	£ 225.00	£ 1,125.00
Churchyard maintenance	Grass cutting and minor trimming of plants and bushes etc.	0.5	£ 200.00	£ 10,000.00
Overheads	Office costs to support maintenance planning etc.	1	£ 20.00	£ 500.00
Staff Costs	Staff costs incurred in preparing the required inspections and reports	1	£ 97.00	£ 2,425.00
TOTAL (Excluding VAT)				£107,598.57
TOTAL (Excluding VAT) / 25 years				£4,303.94

Appendix 3: Typical Maintenance Tasks Forecast - (Twice-Annual Maintenance Visits)

Item	Method & Purpose
Gutters, downpipes and gully clearance	Gutters, hoppers and downpipes are easily blocked by leaves and debris both windborne and dropped by birds which can lead to overflowing and water damage to the building.
Roof, inspection & replacing slipped/missing slates/tiles	Over time some slates/tiles or the pegs/nails which hold them will reach the end of their useful lifespan. When this happens it will allow slates to move from their correct position which can let rain in to the building and potentially poses a risk to visitors as the slate/tiles can fall.
Vegetation, control of growth	Overgrown vegetation against walls and buildings can hold moisture against the building potentially causing damage and some plant species are invasive. Vegetation can also obscure the building hiding potential damage and can provide shelter for vermin such as mice.
Tower stairs & boiler room steps, sweeping	Leaves and other debris can build up on steps which could lead to accidents if people slip. Regular sweeping reduces the risk for potential accidents.
Principal steps and paths, clearance	Leaves and other debris can build up on steps which could lead to accidents if people slip. This is especially the case for churches with trees in the area. Regular sweeping of the steps reduces the risk for potential accidents.
Wall Safe, servicing	Servicing of the wall safe helps to ensure that the donations can be easily collected and also checks to ensure that there hasn't been an attempt to steal from the safe.

Appendix 4: Typical Champing™ Arrangements and Related Income

Champing™ is the exclusive overnight hire of a church to visitors. Camp beds and chairs are set up inside the church, along with tea making provisions, battery lighting, and cushions and blankets to give guests a cosy stay.

Guests book online through the Champing™ website www.champing.co.uk and these bookings are related to local contacts so everyone knows when visitors are staying. A local member of staff sets out equipment for the night and removes all gear each morning. Guests have exclusive access to the church between 6.00 p.m. until 10.00 a.m. so visitors can enjoy the church during the day.

Champers don't expect much in the way of facilities and understand that these are ancient buildings. For most churches we've installed eco-loos either inside or outside in wooden cabins. We don't allow candles but provide battery lanterns and fairy lights. As most of our churches don't have heating we only operate Champing™ between the end of March and the end of October, and we recommend Champers bring warm sleeping bags and extra blankets. We also supply bedding and breakfasts but this option isn't available at all churches. Most Champers will eat out locally or may bring their own picnic.

For those churches without electricity we provide a gas camping stove and we also provide amply bottled water for Champers and all visitors to use.

Typically Champers are couples and families. Some of our churches are large enough to welcome groups of up to 16 people. We are dog-friendly, and child-friendly. Many Champers appreciate the history, architecture, and unique features of their surroundings, and come to learn about the building and its locale through this unique accommodation. We offer those staying for the first time a free CCT membership so they can learn more about our work and consider support for The Trust after their visit.

You can evaluate typical income which derives from Champing™ in the table below.

Church	2017	2018	2019	2020	2021	2022
Langport, Somerset	£10,47	£2,766	£3,810	£3,128	£7,748	£4,938
Emborough, Somerset	/	£2,024	£1,378	£2,625	£5,270	/
Chiselhampton, Oxfordshire	£10,156	£2,696	£5,864	£1,705	/	/
Wolfhamcote, Warwickshire	/	£3,001	£2,214	£1,624	£4,763	£5,924
Holme Lacy, Herefordshire	/	£4,369	£4,759	£1,004	£7,501	£4,144
TOTAL	£20,628	£14,856	£18,025	£10,086	£25,282	£15,006